



## Complete Application Public Consultation Strategy Requirement Official Plan Amendments, Plans of Subdivision & Condominium, Zoning By-law Amendments

As per O. Reg. Nos. 543/06, 544/06 and 545/06, as amended, a strategy for consulting with the public is required to be submitted by the proponent of an Official Plan Amendment, Plan of Subdivision or Condominium, and Zoning By-law Amendment application before it can be deemed "complete" as defined by the *Planning Act*. Please discuss your proposal with Municipal Planning staff prior to the submission of any applications.

The *Planning Act* requires that your application be circulated to property owners within 120 m of the subject lands, a notice sign be posted on the property and a public meeting be held regarding the proposal.

Please select any and all forms of further public consultation that you, as the applicant / agent / owner intend to undertake, if any, beyond the formal notification requirements of the *Planning Act* outlined above.

- Planning Act* requirements provide sufficient notification and consultation;
- Speak to adjacent landowners directly about proposed development;
- Provide additional advertisement of the proposal and public meeting in a local newspaper (Please discuss with Municipal planning staff prior to initiating);
- Host an open house regarding the proposal;
- Post signs within a common area (for multi-residential buildings and developments);
- Other measures (please elaborate).

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Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Please print name

\_\_\_\_\_  
Signature (applicant / agent / owner)

Please return this form along with your completed Official Plan Amendment or Draft Plan of Subdivision or Condominium application to the Municipal Development Services office.