



The County

PRINCE EDWARD COUNTY ♦ ONTARIO

Hearing Review Request Form - AMPS

[Click here for a printer-friendly PDF of this form.](#)

Hearing Reviews can only be booked after a Screening Review by a Screening Officer. Please [Request a Screening Review first.](#)

If you have already completed a Screening Review and would like to have a final Hearing Review, please complete and submit this form to request a Review by the Hearing Officer of the Penalty Notice described below:

Penalty Notice number *

Penalty Notice issued on *

Vehicle Licence Plate Number (if applicable):

Your Name *

Your Street Address *

Your Apartment/Unit/Suite Number

Your City *

Your Province/Territory *

Your Postal Code *

Your telephone
number *

Your email address

Are you the registered owner of the license plate? *

Yes

No

If NO is selected, an [Authorization to Act as an Agent Form](#) must be completed and received by the City.

Instructions for Applicant

In order to be considered for a Hearing Review, this Request for Review by Hearing Officer must be received on or before the Due Date shown on the Decision of the Screening Officer.

A Notice of Appointment for Hearing Review will be mailed to you, with the date, time, and location of the scheduled Hearing Review.

If you do not attend the Hearing Review at the scheduled time, an administrative fee of \$100 will be added to the amount of the Penalty Notice.

If submitting a printed request, please send this completed Hearing Review Request to:

Parking and Bylaw Enforcement,
Development Service
332 Main Street
Picton, ON K0K 2T0