



The County

PRINCE EDWARD COUNTY ♦ ONTARIO

Screening Review Request Form - AMPS

Please complete and submit this form to request a Screening Review to dispute the Penalty Notice described below:

Penalty Notice number *

Penalty Notice issued on *

Vehicle Licence Plate Number (if applicable):

Your Name *

Your Street Address *

Your Apartment/Unit/Suite Number

Your City *

Your Province/Territory *

Postal Code *

Telephone *

Email Address:

Are you the owner of the licence plates?

Yes

No

If no, an Authorization to Act as an Agent Form must be completed and received by the Municipality. Visit <http://www.thecounty.ca/residents/services/parking/authorize-agent> to obtain this form.

Please provide information to assist the Screening Officer in reviewing your dispute. Photographs and other documentation can be attached to this form.

Instructions for Applicant

In order to be considered for a Screening Review, this Request for Review must be received on or before the Due Date shown on the Penalty Notice. To request a time extension due to mitigating or extenuating circumstances visit

<http://www.thecounty.ca/residents/services/parking/amps-time-extension-request>

No appointment is necessary for your Screening Review, and a decision will be emailed back to you within 14 business days. If you have not received a screening review decision by email within 14 business days, please contact 613.476.2148 or email amps@pecounty.on.ca.

If submitting a printed request, please send this completed Screening Review Request to:

Parking and Bylaw Enforcement
Development Services
332 Main Street
Picton, ON K0K 2T0

Thank You

Your request has been submitted to the AMPS Screening Officer.