

**The Corporation of the County of Prince Edward
Fees and Charges**

**Schedule "E"
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DEVELOPMENT SERVICES

Item/Services	Fees Effective July 1, 2021	HST
All applications require a signed Cost Acknowledgement Agreement.		
See FOOTNOTES below, when indicated, for further details		
	All fees will be increased by 2% annually to adjust for expected inflation.	

OFFICIAL PLAN OR SECONDARY PLAN AMENDMENT¹

Pre-consultation Fee ³	\$500.00	N
Advertising Fee	\$500.00	N
Public Notice - Sign Fee	Not included in Application and responsibility of Applicant ²	
Official Plan or Secondary Plan Amendment Application	\$4,825.00	N

ZONING BY-LAW¹

Pre-consultation Fee ³ (not required for condition of consent)	\$500.00	N
Advertising Fee	\$150.00	N
Public Notice - Sign Fee	Included in Application Fee	
Zoning By-Law Amendment Application - Condition of Consent (both the severed and retained lots can be addressed in one application).	\$2,142.00	N
Zoning By-law Amendment Application	\$2,350.00	N
Temporary Use By-law	\$1,107.00	N
Removing 'H' Symbol from original comprehensive zoning By-Law	\$1,107.00	N
Zoning Compliance & Work Order Letter	\$125.00	N

PLAN OF SUBDIVISION OR CONDOMINIUM¹

Pre-consultation Fee ³	\$500.00	N
Advertising Fee	\$500.00	N
Public Notice - Sign Fee	Not included in Application and responsibility of applicant ²	
Plan of Subdivision or Condominium (for defined services in accordance with Schedule A of the Cost Acknowledgement Agreement)	\$9,000.00 plus \$75.00 per lot/unit/block ⁶	N
Subdivision/Condominium Revision/Resubmission (3rd submission and subsequent before Draft Approval and during detailed design)	\$2,000.00	N
Draft Approval Extension Request	\$1,683.00	N
Redline Revision Request	\$1,850.00	N
Condominium Exemption Request	\$2,400.00	N
Condo Conversion	\$5,000.00	N
Stamping Fee for Final Approval	\$1,000.00	N
Subdivision/Condominium Agreement		
Subdivision Agreement	\$2,917.00	N
Condominium Agreement	\$2,917.00	N
Pre-Servicing Agreement	\$2,917.00	N

DEEMING BY-LAW OR PART LOT CONTROL BY-LAW

Deeming By-law or Exemption of Part Lot Control By-law	\$2,020.00	N
Heritage Property Designation By-law	No Fee	
Heritage Property De-Designation By-law	No Fee	

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CONSENTS¹

Preconsultation Fee ³	No fee	
Advertising Fee	\$150.00	N
Public Notice - Sign Fee	Included in Application Fee	
Consent for New Lots ⁴	\$1,900.00	N
Consent for Technical Purposes ⁴ (lot addition, easements, rights-of-way, and an application under Section 50 (18) of the Planning Act re: foreclosure and exercise power or sale)	\$1,734.00	N
Certificate of Validation	\$1,734.00	N
Reissuance of Certificate of Consent	\$300.00	N
Deed Stamping Fee	\$300.00	N
Application Deferral (initiated by applicant)	\$550.00	N
Recirculation Fee (new sketch)	\$1500.00	N

MINOR VARIANCE¹

Pre-consultation Fee ³	No Fee	
Advertising Fee	\$150.00	N
Public Notice - Sign Fee	Included in Application Fee	
Minor Variance Application	\$1,400.00	N

AMENDMENTS TO CONDITIONS OF APPROVAL

An application to amend the condition of a draft approved severance creating new lot	\$714.00	N
An application to amend the condition of a draft approved severance if no new lot created	\$561.00	N
An application to amend the condition of a draft approved subdivision or condominium.	\$1,836.00	N

SITE PLAN CONTROL & OFF-SITE SERVICING AGREEMENTS¹

Pre-consultation Fee ³	\$500.00	N
Advertising Fee	\$100.00	N
Public Notice - Sign Fee	Not included in Application and responsibility of applicant ²	
Site Plan Control Application Minor ⁵	\$4,150.00	N
Site Plan Control Application Major	\$5,500.00	N
Site Plan Control Amendment Application	\$4,150.00	N
Site Plan Revision / Resubmission (3rd and each subsequent revision)	\$2,000.00	N
Off-Site Servicing Agreement	Cost Recovery	

LOCAL PLANNING APPEAL TRIBUNAL (LPAT)

Appeal Fee to the Ontario Municipal Board as set by the LPAT Regulations	Fee Set by LPAT Regulations	N
Staff and Legal Fees associated with processing an LPAT appeal file and preparing for and giving evidence at the Local Planning Appeal Tribunal or mediating a resolution	Cost Recovery	

OTHER FEES

Review Pit Licence Application and Comments to MNR	\$4,284.00	N
Telecommunications Towers & Antennas Application	\$2,500.00	N
Renewable Energy Review	\$1,450.00	N
Special Agreements (Encroachment, Development, etc.) and Miscellaneous	\$500.00	N
Legal Fees	Cost Recovery	Y
Staff and/or Peer Review - by professional consultants of detailed studies or reports (i.e. hydrogeological, retail market, noise, environmental impact, etc.) or legal fee in addition to any application fee already received	\$1,020.00 plus peer review costs	Y
Cash-in-lieu of Parkland - dedication for all new lots created through the consent process which are zoned or proposed to be zoned, in any category that permits a residential dwelling, excluding commercial and industrial zone categories	5% of appraised value	N

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Cash-in-lieu of Parkland-dedication for all new lots created through the consent process which are zoned or proposed to be zoned commercial	2% of the appraised value of new lot	N
Cash-in-lieu of Parkland-dedication for all new lots created through the consent process which are zoned or proposed to be zoned industrial	2% of the appraised value of new lot	N

OTHER COSTS

Copy of Secondary Plan	\$85.00	Y
Copy of local zoning by-law	\$85.00	Y
Copy of County Official Plan	\$85.00	Y

FOOTNOTES:

1. Applications in corresponding table require a signed Cost Acknowledgement Agreement and Deposit Fee.
2. Creation and posting of property signs advising of active applications, as outlined in Planning Act regulations, are the responsibility of the applicant. The Municipality can provide specifications for signs to meet municipal requirements.
3. Pre-consultation Fees will be deducted from the Application Fee if an application is received within one (1) year of the Pre-consultation Meeting Date.
4. A maximum of two lots (one severed and one retained) can be created by any one consent application.
5. A minor site plan application includes the redevelopment of existing buildings to add 50 per cent or less of the existing gross floor area, expanding existing parking lots to increase the number of spaces by no more than 50 percent, low density residential development, with 5 units or less; or residential development associated with blocks on an approved plan of subdivision or plan of condominium; or new commercial and industrial developments that do not exceed a gross floor area of 200 square metres (2152 square feet). Director of Development Services has final determination.
6. Fee will be charges for residential, commercial, industrial, institutional blocks; the fee will not apply to technical blocks being used for stormwater management facilities and/ or technical blocks for reserves, etc..

ADDITIONAL NOTES:

1. Applications that are submitted concurrently will require the submission of all Deposit Fees outlined below.
2. Quinte Conservation costs for planning review of all application will be as per Quinte Conservation fee schedule. This fee is to be submitted to Quinte Conservation upon invoice.
2. Notwithstanding the tariff of fees prescribed above, the County of the Corporation of the County of Prince Edward may reduce the amount of, or waive the requirement for the payment of a fee in respect of the application in accordance with County Policy.
3. Where possible, any other County fees will be obtained by the Development Services Department when application is made and transferred internally.
4. Combined Applications Fee Reduction of \$200.00 for applications that can be processed concurrently with only one report and only one public meeting.
5. Additional costs may arise from planning applications already being processed. The Municipality may, depending on the magnitude, require the applicant to pay additional costs incurred by the Municipality.

Required Deposits are:	July 1, 2021	HST
Official Plan Amendment	\$5,000.00	N
Zoning Amendment	\$2,000.00	N
Plan of Subdivision/Condominium	\$10,000.00	N
Consent	\$2,000.00	N
Minor Variance	\$500.00	N
Site Plan	\$2,000.00	N
Deeming By-law	\$1,000.00	N
Pit Licence Application -Legal not required	\$3,000.00	N
Pit Licence Application - Legal required	\$4,000.00	N
Refunds will be disbursed as such:		
Withdrawn in advance of technical circulation	100% of fees refunded	
Withdrawn following technical circulation	50% of fees refunded	
Withdrawn with meeting scheduled	25% of fees refunded	
Withdrawn after meeting	No refund	