



APPLICATION FOR A HERITAGE PERMIT

Designated Property Heritage Permit Application

Did you know that you may be eligible to have some costs of your project covered by the Heritage Property Grant program?

This program provides grants to owners of heritage properties for the conservation and preservation of Prince Edward County's built heritage resources.

To be eligible, the property must be designated under the *Ontario Heritage Act* including individually designated properties and properties in the Picton Heritage Conservation District that contribute to the cultural heritage value of the district. The property must be in compliance with the *Ontario Heritage Act* and any municipal by-laws and have no taxes or other monies owing to the County.

Eligibility requirements, application forms and guidelines are available online at:
thecounty.ca/residents/services/planning/heritage-conservation/heritage-property-grant-program/

For more information email heritage@pecounty.on.ca or contact:

Planning Services
The County of Prince Edward
280 Picton Main Street, 2nd Floor Picton ON, K0K 2T0
P: 613.476.2148 F: 613.471.2051

Priority will be given to projects that conserve and/or restore elements of the property as cited in its Historical Attributes Assessment. Property owners are only eligible for one grant per calendar year. For each grant, the property owner can only request funds for one project. Grants are not available for work which has been completed prior to application submission. It is preferred the work not begin until the grant is approved. However, if the work must begin prior to the approval of the grant, a request must be provided to Planning staff and acknowledgement will need to be provided that the work may proceed.

Questions about Heritage Permit Applications should be directed to Planning Services: Call 613.476.2148 or visit 280 Picton Main St., 2nd floor.

Note:

- The accuracy and completeness of this application is the responsibility of the applicant.
 - Heritage Permit issuance must precede any other required municipal approval.
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Deliver your completed application to Planning Services, 280 Picton Main Street, 2nd floor or Mail it to 332 Main Street, Picton ON K0K 2T0 Attn: Planning Services

3.1 Check all building elements to be altered and circle (N) if this involves replacement with new materials and/or (R) if it involves restoration:

- Roof (N) (R)
 Cladding (N) (R)
 Windows (N)(R)
 Doors (N) (R)
 Porch (N) (R)
 Fencing (N) (R)
 Foundation Walls (N) (R)
 Landscaping (N) (R)
 Other (N) (R) (specify)_____

3.2 Use the Building Elements table below to provide details for each of the above building elements that are to be altered.

Specify: (1) type of material, (2) colour and (3) other details such as brand, specifications, etc.

Supplement the information on the Building Elements Form with colour samples, product brochures and anything else that will help describe the alterations. Submit the material in an envelope labelled "Supplementary Material".

BUILDING ELEMENTS TABLE

Item(s) to be changed	Material: e.g. wood, metal, brick	Colour	<input type="checkbox"/> Manufacturer's Details: check box if supplementary material is provided
Roof <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Cladding <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Doors <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Windows <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Trim <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Porch/Verandah <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Fencing <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Foundation Walls <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Landscaping <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>
Other <input type="checkbox"/> New <input type="checkbox"/> Restoration			<input type="checkbox"/>

