



Ray Essiambre and Associates Ltd

January 11, 2019

Mr. Paul Walsh, Manager of Planning
County of Prince Edward
280 Main Street
Picton ON K0K 2T0

**RE: KAITLIN APPLICATIONS FOR PLAN OF SUBDIVISION AND REZONING –
WELLINGTON**

Dear Mr. Walsh:

On behalf of the Kaitlin Corporation and the consulting team, I am very pleased to file the applications for Plan of Subdivision and Rezoning for the Country Club Estates Community in Wellingtons. The applications are being delivered to the County today: January 11, 2019.

We have carefully reviewed the correspondence from the County dated October 17, 2017 that outlines the requirements for a complete submission. We believe we have completed all the task, prepared all the reports and maps that are needed for the County to confirm that the applications are complete.

Regarding servicing the site, Jewell Engineering has identified some capacity for water and sanitary that would support a small first phase of development.

The Kaitlin Corporation wants to begin construction in 2019 and early confirmation of a “complete application” would be greatly appreciated.

I look forward to working with you and County staff to address any questions or resolve any issues that may arise during the application review process.

Yours sincerely;

Ray Essiambre, Principal Planner

cc: Enzo Bertucci, Director Land Development, Kaitlin Corporation



Attachments - Subdivision Application

1. 10 copies of the completed application form
2. 10 copies of the draft plan with key map
3. 25 copies of the draft plan on 8½ × 11 paper
4. 1 digital copy of the draft plan/mapping
5. The required fee for both the subdivision and rezoning applications
6. Five copies of each of the information or reports shown as required by this form
 - 6.1 Planning Rationale
 - 6.2 Urban Design Brief
 - 6.3 Transportation Study
 - 6.4 Stormwater Management Study
 - 6.5 Functional Servicing Study
7. Cost acknowledgment agreement and security deposits for both the application subdivision and rezoning.
8. 10 copies of the Archaeology Clearance Letter
9. A USB stick containing digital information.

Attachments - Rezoning Application

1. 10 copies of the completed application form
2. The Planning Rationale contains the following.
 - 2.1 proposed zoning schedules
 - 2.2 proposed zoning by-law text