

Title:	Drinking Water Quality Policy		
Policy Group: Your Infrastructure and Services	Policy Administrator: Water Wastewater		
Resolution No. CW-184-2022	Policy Number: WWS-01		
Approval Date: 2022-07-14	Revision Date: 2026-06-09		

1. Policy Statement

- a) The Corporation of the County of Prince Edward (hereafter "The County") is committed to supplying safe and clean drinking water that meets all applicable legislative and regulatory requirements to the consumer, and is committed to the maintenance and continual improvement of the Quality Management System.

2. Purpose

- a) The purpose of the Policy is to document a Quality Management System Policy that provides the foundation for the Quality Management System, and:
- i. includes a commitment to the maintenance and continual improvement of the Quality Management System,
 - ii. includes a commitment to the Consumer to provide safe drinking water,
 - iii. includes a commitment to comply with applicable legislation and regulations, and
 - iv. is in a form that can be communicated to all Operating Authority personnel, the Owner and the Public as per the Drinking Water Quality Management Standard, V2.

3. Scope

- a) A Quality Management System (QMS) is in place for the drinking water treatment and distribution systems under the operational authority of The Corporation of The County of Prince Edward (The County). The County owns, maintains and operates:
- i. The Picton Drinking Water Treatment and Distribution System,
 - ii. The Wellington Drinking Water Treatment and Distribution System,
 - iii. The Ameliasburgh Drinking Water Treatment and Distribution System,
 - iv. The Peat's Point Drinking Water Treatment and Distribution System,

- v. The Rossmore/Fenwood Gardens Drinking Water Distribution System,
- vi. The Consecon/Carrying Place Drinking Water Distribution System.

4. Legislative Authority

- a) The Safe Drinking Water Act, 2002 is the principal legislation regulating the treatment and distribution of drinking water in Ontario; imposing a statutory Standard of Care for system owners and operating bodies, defining water quality standards, operator training and certification, accreditation and licensing of water system operating authorities and water testing laboratories, water sampling, testing and monitoring requirements, adverse water quality reporting and corrective actions as well as water system inspections and enforcement by the Ministry of the Environment, Conservation and Parks (the Ministry).
- b) Drinking Water Quality Management Standard, V2 or as amended

5. Definitions

- a) DWQMS: Drinking Water Quality Management Standard/System
- b) QMS: Quality Management System

6. General

- a) The County is committed to:
 - i. Providing a consistent supply of safe drinking water to all consumers of The County's municipal drinking water systems,
 - ii. Operating, maintaining and managing The County's drinking water systems in a responsible manner in accordance with applicable legislative/regulative requirements, and documented quality management procedures, and
 - iii. The maintenance and continual improvement of the Quality Management System.
- b) Through the implementation of the Quality Management System, The County is dedicated to accomplishing these goals through commitment, support and participation from all levels of the organizational structure, including The Owner, Upper Management, and all personnel associated with the management, operation, and maintenance of the drinking water systems. Each component of the organizational structure shares in the responsibility of implementing, maintaining and contributing to the continual improvement of the Drinking Water Quality Management System.

7. Responsibility and Implementation

- a) Drinking water system operation, maintenance and alteration are governed by the applicable acts, regulations, codes of practice, and industry standards. These requirements place responsibilities on the County and they are relevant to all water infrastructure projects and vary depending on the scope of work. The legal owner of any part of the drinking water system, or any person authorized to carry out work on the drinking water system, is expected to comply with the QMS.
- b) The policy administrator is responsible for providing training and the implementation of the policy.
 - i. QMS Owner (Major and Council)
 - ii. QMS Upper Management (Director of Water and Wastewater Services, Chief Administrative Officer)
 - iii. QMS Representative (Supervisor of Compliance for Water and Wastewater Services)
 - iv. Operational personnel associated with the management, operation and maintenance of drinking water systems owned and operated by Prince Edward County.
- c) The County delivers on its commitments by ensuring quality and integrity of supplies and services acquired. All purchasing is in accordance with the County's Purchasing By-law, supplemented with internal procedures that outline resources that are necessary for the delivery of safe drinking water. The County's expectations on quality of products and service delivery are communicated through tender documentation, purchasing agreements and contracts.

8. Documentation and Forms

- a) The relevant documentation can be found through the Provincial Drinking Water Quality Management Standard and municipal website.