

Appendix B-2

Cultural  
Heritage  
Overview  
Memorandum

To: Jeff Shortt, Project Manager  
Prince Edward County

From: Jenn Como, BA (Hons)  
Ragavan Nithiyantham, MA,  
CAHP  
Stantec Consulting Ltd.

Project/File: 165001329

Date: May 14, 2024

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**Reference: Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area**

## 1 Introduction

Prince Edward County has retained Stantec Consulting Ltd. (Stantec) to prepare a Cultural Heritage Overview as part of an amendment to the County's 2021 Transportation Master Plan (TMP) for the Picton Settlement Area. Future growth within the Picton Settlement Area is forecasted to exceed what was assumed as part of the County-wide TMP completed in 2021. The amendment to the existing TMP will assess the short- and long-term transportation infrastructure needs and deficiencies. It will identify improvements to the multi-modal transportation network required to efficiently address existing and future travel demands specific to the Picton Settlement Area.

For the Cultural Heritage Overview, the Study Area includes the Picton Settlement Area plus a 50-metre buffer. The buffer's use considers the potential for indirect impacts resulting from construction vibrations and the transportation of Project components and personnel.

This Cultural Heritage Overview has been prepared by a Cultural Heritage Specialist specializing in identifying built heritage resources (BHRs) and cultural heritage landscapes (CHLs) and evaluating cultural heritage value or interest (CHVI) to identify areas where further assessment of BHRs and CHLs may be required.

## 2 Methodology

The Cultural Heritage Overview comprised a program of agency consultation and a review of available online mapping, photography, and databases. Agency consultation was conducted to determine protected properties within the Study Area. Protected properties may include, but are not limited to, a designation under the *Ontario Heritage Act* (OHA), a provincial easement made under the OHA, or a listing/registering of potential resources by a municipality. Consultation included correspondence with the following agencies and individuals:

- Ministry of Citizenship and Multiculturalism (MCM)
- Ontario Heritage Trust (OHT)
- Prince Edward County

**Reference:** Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

Alongside consultation with municipal and provincial agencies, screening was also completed through a desktop review of databases maintained by Prince Edward County, Parks Canada, OHT, Ontario Trails Council, and CanadaGenWeb Cemetery Project. Specific databases consulted include:

- The County's list of Non-Designated Listed Properties (Prince Edward County 2023)
- The County's index of properties designated under the OHA (Prince Edward County 2024)
- The Directory of Federal Heritage Designations maintained by Parks Canada (Parks Canada n.d.a)
- The Canadian Register of Historic Places maintained by Parks Canada (Parks Canada n.d.b)
- UNESCO's World Heritage List (UNESCO 2024)
- Online Plaque Guide maintained by the OHT (Ontario Heritage Trust 2023)
- The Ontario Historical Plaque database maintained by Alan Brown (Brown 2019)
- The list of historical plaques maintained by the Loyalist Parkway Association (Loyalist Parkway Association 2024)
- Find a Cemetery database maintained by CanadaGenWeb Cemetery Project (CanadaGenWeb n.d.)
- Canada's National River Conservation Program (CHRS n.d.)
- Find a Trail database maintained by the Ontario Trails Council (Ontario Trails Council 2024)

Topographic and present-day mapping was reviewed to identify areas where potential BHRs and CHLs may be situated. Digitized mapping resources consulted during the Heritage Overview include:

- Topographic Map, Ontario, Wellington Sheet, 1932 (Department of National Defence 1932)
- Topographic Map, Ontario, Bellville Sheet, 1933 (Department of National Defence 1933)
- Google Earth

In addition, as part of the desktop review, present-day mapping and photos of the Study Area were reviewed to determine potential BHRs and CHLs and confirm the location of identified BHRs and CHLs. Existing reports, including the Picton Main Street Heritage Conservation District (HCD) Plan (ERA Architects Inc. 2013), were also reviewed.

Consultation with Indigenous communities is being undertaken as a required part of the Environmental Assessment associated with the Project. Consideration for the identification of BHRs and CHLs significant to these communities will occur as part of that process.

## **3 Results**

### **3.1 Agency Consultation**

Consultation for a Cultural Heritage Overview generally includes the Ontario Heritage Trust (OHT), the Ministry of Citizenship and Multiculturalism (MCM), and the municipality or municipalities within the Study Area. Since Prince Edward County is the client for this project, consultation with the municipality regarding previously identified BHRs and CHLs was completed as part of a larger request for background reports

**Reference:** Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

when the project commenced. Table 1 provides a summary of the consultation results. In addition, copies of the correspondence are included in Attachment A.

**Table 1: Consultation Summary**

Agency/Municipality	Contact Information	Response Received
Prince Edward County	Jeff Shortt, Project Manager <a href="mailto:jshortt@pecounty.ca">jshortt@pecounty.ca</a>	The County's List of Non-Designated Listed Properties, the Index of Properties Designated Under the OHA and the Picton Main Street HCD Plan identified numerous BHRs within the Study Area (see Section 3.4 for a complete list and Figure 1 included as Attachment B).
OHT	Samuel Bayefsky, Real Property Coordinator <a href="mailto:Samuel.Bayefsky@heritagetrust.on.ca">Samuel.Bayefsky@heritagetrust.on.ca</a>	Mr. Bayefsky confirmed that the OHT does not own or protect, via conservation easement agreement, any properties within or adjacent to the Study Area.
MCM	Karla Barboza, Team Lead, Heritage <a href="mailto:karla.barboza@ontario.ca">karla.barboza@ontario.ca</a>	Ms. Barboza confirmed that the MCM is unaware of any properties designated by the Minister or of any provincial heritage properties within or adjacent to the Study Area.  Ms. Barboza's response also included a copy of the MCM's response to the Notice of Commencement and Public Consultation Centre #1 issued for this project. It reiterated the ministry's recommendation that the Existing Conditions portion of a <i>Cultural Heritage Report</i> be prepared as early as possible in the planning process so that the Existing Conditions can inform the selection of alternatives. This letter has been included with the copies of correspondence in Attachment A.

### 3.2 Review of Topographic and Present-day Mapping and Present-day Photos

Topographic and present-day mapping was reviewed alongside present-day photos to identify potential BHRs and CHLs within the Study Area. Given the size of the Study Area and the general nature of this study, and the high-level scope of this Cultural Heritage Overview, a list of properties over 40 years of age has not been compiled. The general review of topographic and present-day mapping and present-day photos was instead used to confirm that there are properties over 40 years of age that were not previously identified as BHRs or CHLs extant within the Study Area.

### 3.3 Additional Background Review

The Study Area includes non-designated properties listed by the County, individual properties designated under Part IV of the OHA, the Picton Main Street HCD (which has been designated under Part V of the OHA), and the Loyalist Parkway has been identified as a potential CHL. The Study Area also contains numerous municipal and provincial plaques and five cemeteries located within or adjacent to the boundary

**Reference: Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area**

of the Picton Settlement Area. These previously identified resources are depicted as “Heritage Points of Interest” in Figure 1 which is included as Attachment B.

There are 48 non-designated listed properties located within or adjacent to the Study Area, which are presented in Table 2:

**Table 2: Non-Designated Listed Properties Within or Adjacent to the Study Area**

1. 57-59 King Street	2. 75 King Street	3. 237 Picton Main Street
4. 7 Church Street	5. 100 Picton Main Street	6. 167-173 Picton Main Street
7. 1 Walton Street	8. 109 Union Street	9. 65-67 Union Street
10. 20 Picton Main Street	11. 50-52 Mary Street	12. 4 Johnson Street
13. 80 Picton Main Street	14. 8 Catherine Street	15. 36 Picton Main Street
16. 31- 41 Union Street	17. 335 Picton Main Street	18. 84 Picton Main Street
19. 219 Picton Main Street	20. 23- 25 Ferguson Street	21. 346 Picton Main Street
22. 206 Picton Main Street	23. 27 Centre Street	24. 29 Queen Street
25. Brick School – located on York Street at Pitt Street (no address listed)	26. 2 Hill Street	27. 187 Picton Main Street
28. 35 King Street	29. 97 Bridge Street	30. 42 King Street
31. 64 Bridge Street	32. 54-56 Bridge Street	33. 69 Mary Street (which may have been demolished)
34. 28 Elizabeth Street	35. 51 King Street	36. 22 Queen Street
37. 374 Picton Main Street	38. 341 Picton Main Street	39. 12 Union Street
40. 2 Centre Street	41. 62- 68 Mary Street	42. 34 King Street
43. 343 County Road 22	44. 13525 Loyalist Parkway	45. 526 Highway #49
46. 13442 Loyalist Parkway	47. 395 County Road #1	48. 512 Highway #49

There are 34 designated properties located within or adjacent to the Study Area, which are presented in Table 3:

**Table 3: Designated Properties Within or Adjacent to the Study Area**

1. 247 Picton Main Street	2. 8 Paul Street	3. 58 Bridge Street
4. 23 Church Street	5. 47 Ferguson Street	6. 334 Main Street
7. 332 Main Street	8. 72 King Street	9. 2 Ross Street
10. 305 Picton Main Street	11. 347 Picton Main Street	12. 16 Talbot Street
13. 375 Picton Main Street	14. 172 Picton Main Street	15. 102 Picton Main Street
16. 78 Picton Main Street	17. 250 Picton Main Street	18. 353 Picton Main Street
19. 224 Picton Main Street	20. 208 Picton Main Street	21. 12 Chapel Street
22. 352 Picton Main Street	23. 338 Picton Main Street	24. 48 Bowery Street
25. 343 Picton Main Street	26. 56 King Street	27. 339 Picton Main Street
28. 63 Union Street	29. 2 Johnson Street	30. 127 Picton Main Street

**Reference:** Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

31. 247 Picton Main Street	32. 58 Bridge Street	33. 19 White Chapel Road
34. 9 Paul Street		

The Picton Main Street HCD Plan identified the core of Picton as an HCD. The district includes both sides of Picton’s Main Street, beginning at Talbot and Lake Streets on the west to Paul Street and Shire Hall on the West, along with a small portion of Bridge Street west of the creek, bridge, and Picton Harbour (ERA Architects Inc. 2013, 14). The district, which has been the social and economic centre of Prince Edward County for over two centuries, includes three character areas comprised of Main Street West, the Downtown Core, and Bridge Street. The entire district is located within the boundary of the Picton Settlement Area and is, therefore, within the Study Area for this Heritage Overview.

Review of the OHT’s Inventory of Provincial Plaques, the Ontario’s Historical Plaques website, and list of historical plaques along the Loyalist Parkway indicated that there are both provincial and municipal heritage plaques located within the Study Area (OHT 2023, Brown 2019, Loyalist Parkway Association 2024).

The CanadaGenWeb Cemetery Project includes four cemeteries that are located within the Study Area and a fifth that is located adjacent to it (CanadaGenWeb n.d.).

Background research also identified the Loyalist Parkway as a potential CHL. The Loyalist Parkway stretches from Kingston to Trenton through four municipalities including Prince Edward County. The Study Area contains a segment of the Loyalist Parkway as well as multiple plaques and landmarks noted on the Parkway’s route (Loyalist Parkway Association 2024).

### 3.4 Summary of Results

The MCM Checklist results identified five CHVI indicators, which are contained in Table 4. The MCM Checklist has also been included as Attachment C.

**Table 4: MCM Checklist Results**

Indicators of Cultural Heritage Value or Interest (CHVI)	Identified within the Study Area
Property identified, designated or otherwise protected under the OHA as being of cultural heritage value	Identified
A National Historic Site (or part of)	Not Identified
Designated under the <i>Heritage Railway Stations Protections Act</i>	Not Identified
Designated under the <i>Heritage Lighthouse Protection Act</i>	Not Identified
Identified as a Federal Heritage Building by the Federal Heritage Buildings Review Office	Not Identified
Located within a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site	Not Identified
Is the subject of a municipal, provincial or federal commemorative or interpretive plaque	Identified
Has of is adjacent to a known burial site and/or cemetery	Identified
Is in a Canadian Heritage River Watershed	Not Identified
Contains buildings or structures that are 40 or more years old	Identified
Local or Aboriginal knowledge that the property is considered a landmark in the local community or contains structures or sites that are important in defining the character of the area	Not Identified

Reference: Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

Local or Aboriginal knowledge that the property has a special association with a community, person, or historical event	Not Identified
Local or Aboriginal knowledge that the property contains or is part of a cultural heritage landscape	Identified

## 4 Recommendations

Based on agency consultation and a review of desktop resources, including online databases, topographic and present-day mapping, and other environmental reporting, the Study Area contains five indicators of CHVI. Confirming the existing recommendations of the MCM, should future transportation projects be recommended as a result of the TMP amendment for the Picton Settlement Area, a *Cultural Heritage Report: Existing Conditions and Preliminary Impact Assessment* (CHR) should be undertaken for those locations as early as possible in the planning process. The CHR, which should be prepared by a Heritage Consultant with membership in the Canadian Association of Heritage Professionals, will use background research and field investigations to compile an inventory of potential and previously identified BHRs and CHLs, conduct a preliminary impact assessment, and provide recommendations for mitigation measures and/or identify areas of further work.

## 5 Closure

This memo has been prepared for the sole benefit of Prince Edward County and may not be used by any third party without the express consent of Stantec and Prince Edward County.

We trust this report meets your current requirements. Please do not hesitate to contact us should you require further information or have additional questions about any facet of this report.

Regards,

**STANTEC CONSULTING LTD.**

Digitally signed  
by Como, Jenn  
Date:  
2024.07.17  
10:05:33 -04'00'



Date:  
2024.07.17  
11:45:12  
-04'00'



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**Jenn Como** BA (Hons)  
Cultural Heritage Specialist  
Mobile: (226) 927-5319  
Jenn.como@stantec.com

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**Ragavan Nithiyanantham** MA, CAHP  
Associate, Senior Archaeologist  
Mobile: (416) 356-7383  
Ragavan.nithiyanantham@stantec.com

Attachments: Attachment A – Agency Consultations  
Attachment B – Figure 1: Heritage Points of Interest  
Attachment C – MCM Checklist

Reference: Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

## References

- Brown, Alan. 2019. *Plaques in the County of Prince Edward*. Electronic Document: [https://www.ontarioplaques.com/Locations/Location\\_DirectoryPrinceEdward.html](https://www.ontarioplaques.com/Locations/Location_DirectoryPrinceEdward.html). Last Accessed: March 5, 2024.
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- Prince Edward County. 2024. *County of Prince Edward Index of Properties Designated Under the Ontario Heritage Act*. Electronic Document: <https://www.thecounty.ca/wp-content/uploads/2023/04/DESIGNATED-PROPERTY-INDEX-January-2024-1.pdf>. Last Accessed: March 5, 2024.
- UNESCO. 2024. *World Heritage Convention: States Parties: Canada*. Electronic Document: <https://whc.unesco.org/en/statesparties/CA>. Last Accessed: March 5, 2024.



**Reference: Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area**

# **Attachment A      Agency Consultation**

**From:** [Samuel Bayefsky](#)  
**To:** [Como, Jenn](#)  
**Subject:** RE: Picton Settlement Area Transportation Master Plan Addendum  
**Date:** Thursday, January 18, 2024 5:04:30 PM  
**Attachments:** [image001.png](#)

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Hi Jenn,

Thank you for your email. My holidays were lovely and I hope yours were too!

I have reviewed the study area and can confirm that the Ontario Heritage Trust neither owns nor protects via conservation easement agreement, any properties within or adjacent to the study area.

Kind regards,

**Sammy Bayefsky** (he/him)  
Real Property Coordinator  
416-728-5104



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**From:** Como, Jenn <Jenn.Como@stantec.com>  
**Sent:** Tuesday, January 16, 2024 3:18 PM  
**To:** Samuel Bayefsky <Samuel.Bayefsky@heritagetrust.on.ca>  
**Subject:** Picton Settlement Area Transportation Master Plan Addendum

**CAUTION:** External mail. Do not click on links or open attachments unless you recognize the sender and know the content.

Dear Sammy,

**Reference: Picton Settlement Area Transportation Master Plan Addendum**

It's been a while since I've needed to send out consultations, so I hope this email finds you well and that your winter holidays were restful!

Stantec Consulting Ltd. has been retained by Prince Edward County to prepare a Cultural Heritage Overview as part of an addendum to the County's 2021 Transportation Master Plan (TMP). Future growth within the Picton Settlement Area is forecasted to be beyond what was assumed as part of the County-wide TMP completed in 2021. The amendment to the existing TMP will assess the short-and long-term transportation infrastructure needs and deficiencies and will identify improvements to the multi-modal transportation network required to efficiently address existing and future travel demands specific to the Picton Settlement Area.

For the purposes of the Cultural Heritage Overview, the Study Area includes the Picton

Settlement Area plus a 50-metre buffer, which includes the following Lots and Concessions in the former Township of Hallowell, now part of Prince Edward County:

- Lot A and Lots 1 to 8, Concession 1 North of the Carrying Place
- Lots 17 to 24 Concession 3 Military Tract
- Lots 18 to 24 Concession 2 Military Tract
- Lots 1 to 6 and 17 to 22, Concession South East of the Carrying Place
- Lot 16 East of the Carrying Place

**Are you aware of any properties with an OHT conservation easement or any OHT-owned properties within or adjacent to the Study Area?**

For the ease of review, mapping of the Picton Settlement Area has been provided. We ask that you maintain confidentiality when responding to this inquiry.

Regards,  
STANTEC CONSULTING LTD.

**Jenn Como**

Cultural Heritage Specialist and Material Culture Analyst

[she/her]

Cell: 226-927-5319

[Jenn.como@stantec.com](mailto:Jenn.como@stantec.com)

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**From:** [Barboza, Karla \(She/Her\) \(MCM\)](#) on behalf of [Registrar \(MCM\)](#)  
**To:** [Como, Jenn](#)  
**Cc:** [Registrar \(MCM\)](#); [Leclerc, Erika \(MCM\)](#)  
**Subject:** MCM Response: Picton Settlement Area Transportation Master Plan Addendum  
**Date:** Thursday, January 18, 2024 8:07:40 AM  
**Attachments:** [TMP-Picton-Settlement-Area.png](#)  
[2023-12-14 PictonTransportationMasterPlan\\_MCMInitialLetter.pdf](#)

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## MCM File 0020782 - Transportation Master Plan - Picton Settlement Area

Hi Jenn,

Hope this email finds you well.

As you may know, the Ministry developed screening checklists to assist property owners, developers, consultants and others to identify known and potential cultural heritage resources:

- [Criteria for Evaluating Archaeological Potential](#)
- [Criteria for Evaluating Marine Archaeological Potential](#)
- [Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes](#)

I have used the document above (Built Heritage and Cultural Heritage Landscapes) in order to respond to your question:

- Question 3a. i. Is the property (or project area) identified, designated or otherwise protected under the Ontario Heritage Act as being of cultural heritage value e.g. a property that is designated by order of the Minister of Citizenship and Multiculturalism as being of cultural heritage value or interest of provincial significance [s.34.5]?  
*MCM Response:* To date, no properties have been designated by the Minister.
- Question 3a.v. Is the property (or project area) identified, designated or otherwise protected under the Ontario Heritage Act as being of cultural heritage value included in the Ministry of Citizenship and Multiculturalism's list of provincial heritage properties?  
*MCM Response:* At this time, we are not aware of any provincial heritage property within or adjacent to the study area.

Please note that if the subject lands or parts of the subject lands are owned or controlled by an Ontario Ministry or Prescribed Public Body (PPB) on behalf of the Crown (the list of PPBs is available as O. Reg. 157/10), a Ministry or PPB may have responsibilities under the [Standards and Guidelines for Conservation of Provincial Heritage Properties](#).

I attached our initial letter sent for this project as part of the environmental assessment (EA) process for your information. We recommended that a *Cultural Heritage Report: Existing Conditions and Preliminary Impact Assessment* be prepared. Given that this project covers a large study area, MCM recommends that the Cultural Heritage Report is carried out so that the Existing Conditions (step 1 described in the letter) is undertaken early in the planning process. Then, the Preliminary Impact Assessment (steps 2 and 3) can be undertaken once the preferred alternatives have been selected.

MCM would appreciate if any technical cultural heritage studies (e.g., Cultural Heritage Report, Cultural Heritage Evaluation Report) be sent for our review as part of the environmental assessment process.

I hope this helps. Let me know if you have any questions.

Regards,  
Karla

**Karla Barboza**, (She/Her) RPP, MCIP, CAHP

Team Lead, Heritage | Heritage Planning Unit | **Ministry of Citizenship and Multiculturalism** | 416-660-1027 |

[karla.barboza@ontario.ca](mailto:karla.barboza@ontario.ca)

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**From:** Como, Jenn <Jenn.Como@stantec.com>

**Sent:** January 16, 2024 3:14 PM

**To:** Registrar (MCM) <Registrar@ontario.ca>

**Subject:** Picton Settlement Area Transportation Master Plan Addendum

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Dear Registrar,

**Reference: Picton Settlement Area Transportation Master Plan Addendum**

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For the purposes of the Cultural Heritage Overview, the Study Area includes the Picton Settlement Area plus a 50-metre buffer, which includes the following Lots and Concessions in the former Township of Hallowell, now part of Prince Edward County:

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- Lots 17 to 24 Concession 3 Military Tract
- Lots 18 to 24 Concession 2 Military Tract
- Lots 1 to 6 and 17 to 22, Concession South East of the Carrying Place
- Lot 16 East of the Carrying Place

**Could you please advise if there are any properties designated by the Minister or identified as provincial heritage properties within or adjacent to the Study Area?**

For the ease of review, mapping of the Picton Settlement Area has been provided. We ask that you maintain confidentiality when responding to this inquiry.

Regards,  
STANTEC CONSULTING LTD.

**Jenn Como**

Cultural Heritage Specialist and Material Culture Analyst

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**Ministry of Citizenship  
and Multiculturalism**

Heritage Planning Unit  
Heritage Branch  
Citizenship, Inclusion and  
Heritage Division  
5th Flr, 400 University Ave  
Tel.: 416-305-0757

**Ministère des Affaires civiques  
et du Multiculturalisme**

Unité de la planification relative au  
patrimoine  
Direction du patrimoine  
Division des affaires civiques, de  
l'inclusion et du patrimoine  
Tél.: 416-305-0757



December 14, 2023

EMAIL ONLY

Jeff Shortt, C.E.T., PMP  
Project Manager  
County of Prince Edward  
[jshortt@pecounty.on.ca](mailto:jshortt@pecounty.on.ca)

**MCM File** : **0020782**  
**Proponent** : **County of Prince Edward**  
**Subject** : **Municipal Class Environmental Assessment - Notice of  
Commencement and Public Consultation Centre #1 – Master Plan  
Approach #2**  
**Project** : **Transportation Master Plan for Picton Settlement Area**  
**Location** : **Picton Settlement Area, County of Prince Edward**

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Dear Jeff Shortt:

Thank you for providing the Ministry of Citizenship and Multiculturalism (MCM) with the Notice of Commencement and Public Consultation Centre #1 for this project.

MCM's interest in this master plan relates to its mandate of conserving Ontario's cultural heritage, which includes archaeological resources, built heritage resources and cultural heritage landscapes.

MCM understands that master plans are long range plans which integrate infrastructure requirements for existing and future land use with environmental assessment planning principles. The Municipal Class Environmental Assessment (MCEA) outlines a framework for master plan and associated studies which should recognize the planning and design Process of this Class EA, and should incorporate the key principles of successful environmental assessment planning identified in Section A.1.1. The master planning process will, at minimum, address Phases 1 and 2 of the Planning and Design Process of the MCEA.

This letter provides advice on how to incorporate consideration of cultural heritage in the above-mentioned master planning process by outlining the technical cultural heritage studies and the level of detail required to address cultural heritage in master plans. In accordance with the MCEA, cultural heritage resources should be identified early in the process in order to determine known and potential resources and potential impacts.

## Master Plan Summary

The County of Prince Edward (County) is initiating a Transportation Master Plan (TMP) for the Picton Settlement Area (study area). An increase in growth is projected within the study area, beyond what was assumed as part of the County-wide TMP completed in 2021. The TMP for the Picton Settlement Area will assess the short- and long-term transportation infrastructure needs and deficiencies within the study area to identify improvements to the multi-modal transportation network required to efficiently address existing and future travel demands.

This study is being undertaken in accordance with Approach #2 of the Master Planning Process, as outlined in Section A.2.7 of the MCEA document (2023). As such, the TMP for the Picton Settlement Area will address Phases 1 and 2 of the MCEA process for any recommended Schedule B and C projects and will form the basis for the Schedule C projects identified within it (if any).

## Identifying Cultural Heritage Resources

MCM understands that the level of investigation, consultation and documentation in this master plan is sufficient to fulfill the requirements for Schedule B MCEA undertakings and would provide the basis for future investigations for the specific Schedule C MCEA undertakings identified within it. In regards to cultural heritage resources the master plan document should:

- identify existing baseline environmental conditions;
- identify expected environmental impacts; and
- Include measures to mitigate potential negative impacts.

## Archaeological Resources

Any undertakings included as part of the master plan should be screened using the Ministry's [Criteria for Evaluating Archaeological Potential](#) and [Criteria for Evaluating Marine Archaeological Potential](#) (if shoreline or in-water works are proposed) to determine if an archaeological assessment is needed. If the EA project area exhibits archaeological potential, then an archaeological assessment (AA) should be undertaken by an archaeologist licensed under the Ontario Heritage Act and submitted for MCM review prior to the completion of the master plan.

## Built Heritage Resources and Cultural Heritage Landscapes

A Cultural Heritage Report: Existing Conditions and Preliminary Impact Assessment will be undertaken for the entire study area during the planning phase and will be summarized in the EA Report. This study will:

1. Describe the existing baseline cultural heritage conditions within the study area by identifying all known or potential built heritage resources and cultural heritage landscapes, including a historical summary of the study area. The Ministry has developed screening criteria that may assist with this exercise: [Criteria for Evaluating for Potential Built Heritage Resources and Cultural Heritage Landscapes](#).
2. Identify preliminary potential project-specific impacts on the known and potential built heritage resources and cultural heritage landscapes that have been identified. The report should include a description of the anticipated impact to each known or potential built heritage resource or cultural heritage landscape that has been identified.
3. Recommend measures to avoid or mitigate potential negative impacts to known or potential built heritage resources and cultural heritage landscapes. The proposed mitigation measures are to inform the next steps of project planning and design.



Given that this project covers a large study area, MCM recommends that the Cultural Heritage Report is carried out so that step 1 described above is undertaken early in the planning process. Then, steps 2 and 3 can be undertaken once the preferred alternatives have been selected.

Where a known or potential built heritage resource or cultural heritage landscape may be directly and adversely impacted, and where it has not yet been evaluated for Cultural Heritage Value or Interest (CHVI), completion of a Cultural Heritage Evaluation Report (CHER) is required to fully understand its CHVI and level of significance. The CHER must be completed as part of the final EA report. If a potential resource is found to be of CHVI, then a Heritage Impact Assessment (HIA) will need to be undertaken and included in the final EA report. Please send the HIA to MCM for review and make it available to local organizations or individuals who have expressed interest in review.

While some cultural heritage landscapes are contained within individual property boundaries, others span across multiple properties. For certain cultural heritage landscapes, it will be more appropriate for the CHER and HIA to include multiple properties, in order to reflect the extent of that cultural heritage landscape in its entirety.

Community input should be sought to identify locally recognized and potential cultural heritage resources. Sources include, but are not limited to, municipal heritage committees, community heritage registers, historical societies and other local heritage organizations.

Cultural heritage resources are often of critical importance to Indigenous communities. Indigenous communities may have knowledge that can contribute to the identification of cultural heritage resources, and we suggest that any engagement with Indigenous communities includes a discussion about known or potential cultural heritage resources that are of value to them.

### **Environmental Assessment Reporting**

Technical cultural heritage studies are to be undertaken by a qualified person who has expertise, recent experience, and knowledge relevant to the type of cultural heritage resources being considered and the nature of the activity being proposed. Please advise MCM whether any technical heritage studies will be completed for this master plan and provide them to MCM before issuing a Notice of Completion.

Please note that the responsibility for administration of the *Ontario Heritage Act* and matters related to cultural heritage have been transferred from the Ministry of Tourism, Culture and Sport (MTCS) to the Ministry of Citizenship and Multiculturalism (MCM). Individual staff roles and contact information remain unchanged. Please continue to send any notices, report and/or documentation to both Karla Barboza and myself.

- Karla Barboza, Team Lead - Heritage | Heritage Planning Unit (Citizenship and Multiculturalism) | 416-660-1027 | [karla.barboza@ontario.ca](mailto:karla.barboza@ontario.ca)
- Erika Leclerc, Heritage Planner | Heritage Planning Unit (Citizenship and Multiculturalism) | 416-305-0757 | [erika.leclerc2@ontario.ca](mailto:erika.leclerc2@ontario.ca)

Thank you for consulting MCM on this project. Please continue to do so through the master plan process and contact me for any questions or clarification.

Sincerely,

Erika Leclerc  
Heritage Planner  
[Erika.leclerc2@ontario.ca](mailto:Erika.leclerc2@ontario.ca)

Copied to: Stephen Oliver, Senior Planner – Transportation, Stantec Consulting Ltd.  
Jenn Robinson, Environmental Planner – Transportation GTA, Stantec Consulting Ltd.  
Diana Addley, Senior Environmental Planner, Stantec Consulting Ltd.  
Karla Barboza, Team Lead – Heritage Planning Unit, MCM

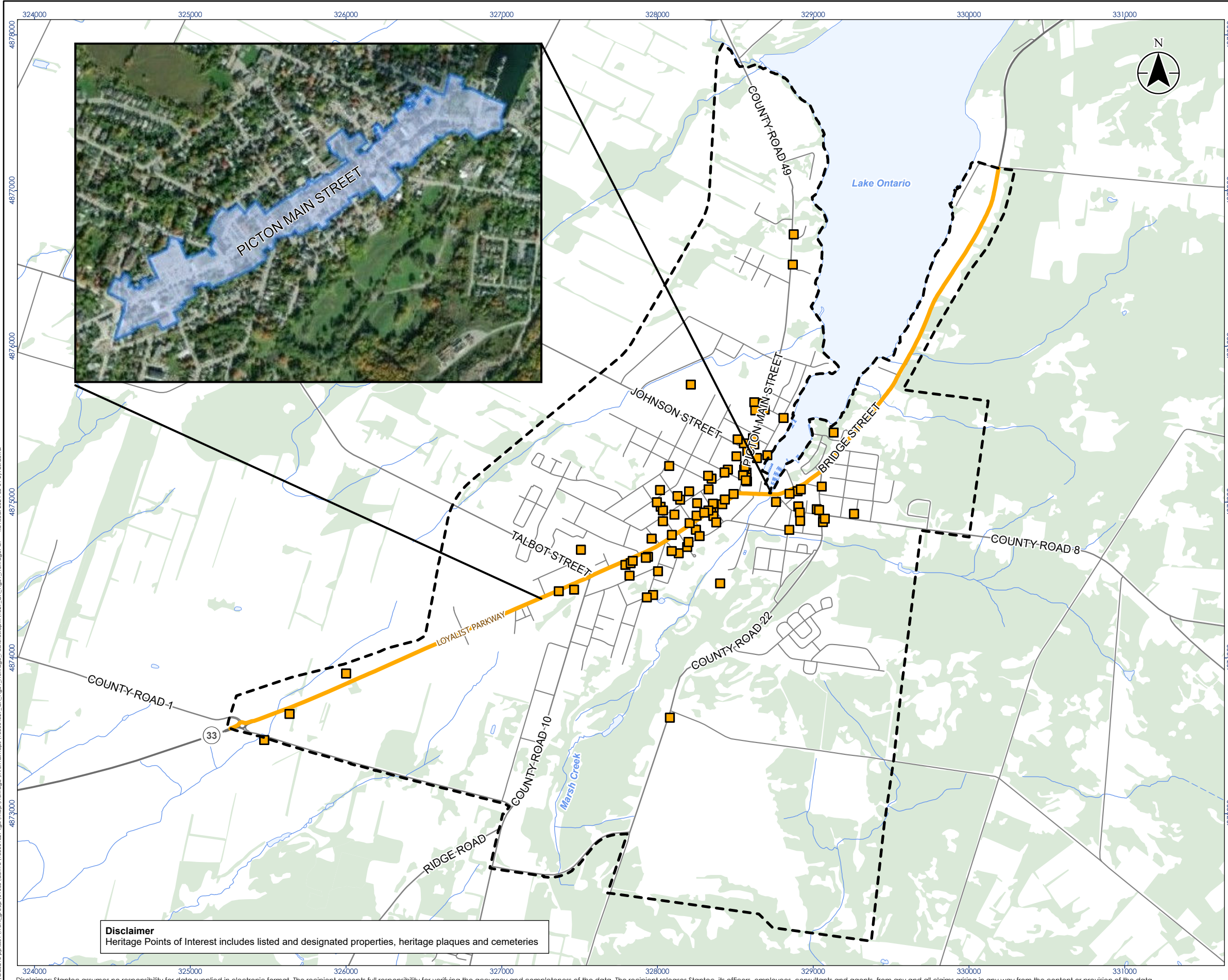
It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. The Ministry of Citizenship and Multiculturalism (MCM) makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MCM be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Should previously undocumented archaeological resources be discovered, they may be a new archaeological site and therefore subject to Section 48(1) of the *Ontario Heritage Act*. The proponent or person discovering the archaeological resources must cease alteration of the site immediately and engage a licensed consultant archaeologist to carry out an archaeological assessment, in compliance with Section 48(1) of the *Ontario Heritage Act*.

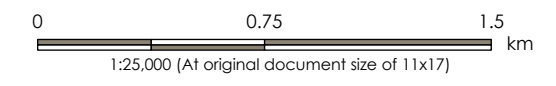
The *Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33* requires that any person discovering human remains must cease all activities immediately and notify the police or coroner. If the coroner does not suspect foul play in the disposition of the remains, in accordance with *Ontario Regulation 30/11* the coroner shall notify the Registrar, Ontario Ministry of Public and Business Service Delivery, which administers provisions of that Act related to burial sites. In situations where human remains are associated with archaeological resources, the Ministry of Citizenship and Multiculturalism should also be notified (at [archaeology@ontario.ca](mailto:archaeology@ontario.ca)) to ensure that the archaeological site is not subject to unlicensed alterations which would be a contravention of the *Ontario Heritage Act*.

**Reference:** Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

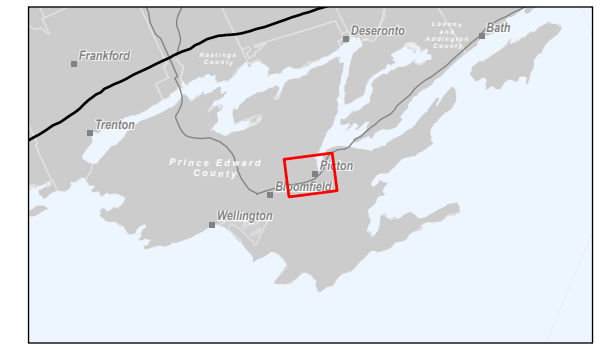
## **Attachment B      Figure 1: Heritage Points of Interest**



- Legend**
- Study Area
  - Heritage Points of Interest
  - Potential Cultural Heritage Landscape
  - Picton Heritage Conservation District
  - Highway
  - Major Road
  - Minor Road
  - Watercourse (Intermittent)
  - Watercourse (Permanent)
  - Waterbody
  - Wooded Area



- Notes**
1. Coordinate System: NAD 1983 UTM Zone 18N
  2. Base features produced under license with the Ontario Ministry of Natural Resources and Forestry © King's Printer for Ontario, 2024.
  3. Picton Heritage Conservation District imagery obtained from Prince Edward County (PEC) Public GIS Viewer, May 2024 © King's Printer for Ontario, 2024



Project Location: Picton, Ontario  
 Prepared by: cstauffer on 2024-05-01  
 Technical Review by: ABC on yyyy-mm-dd

Client/Project:  
 Prince Edward County ON  
 Prince Edward County TMP Addendum

Figure No.:  
**1**

Title:  
**Heritage Points of Interest**

**Disclaimer**  
 Heritage Points of Interest includes listed and designated properties, heritage plaques and cemeteries

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 Revised: 2024-05-01 By: cstauffer

**Reference:** Cultural Heritage Overview: Transportation Master Plan Amendment, Picton Settlement Area

## **Attachment C      MCM Checklist**

Project or Property Name  
**Picton Transportation Master Plan Amendment**

Project or Property Location (upper and lower or single tier municipality)  
**Community of Picton (Picton Settlement Area), Prince Edward County**

Proponent Name  
**Prince Edward County**

Proponent Contact Information  
**Jeff Short, Project Manager, Prince Edward County**

### Screening Questions

	Yes	No
1. Is there a pre-approved screening checklist, methodology or process in place?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If Yes**, please follow the pre-approved screening checklist, methodology or process.

**If No**, continue to Question 2.

### Part A: Screening for known (or recognized) Cultural Heritage Value

	Yes	No
2. Has the property (or project area) been evaluated before and found <b>not</b> to be of cultural heritage value?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If Yes**, do **not** complete the rest of the checklist.

The proponent, property owner and/or approval authority will:

- summarize the previous evaluation and
- add this checklist to the project file, with the appropriate documents that demonstrate a cultural heritage evaluation was undertaken

The summary and appropriate documentation may be:

- submitted as part of a report requirement
- maintained by the property owner, proponent or approval authority

**If No**, continue to Question 3.

	Yes	No
3. Is the property (or project area):		
a. identified, designated or otherwise protected under the <i>Ontario Heritage Act</i> as being of cultural heritage value?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. a National Historic Site (or part of)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. designated under the <i>Heritage Railway Stations Protection Act</i> ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. designated under the <i>Heritage Lighthouse Protection Act</i> ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. identified as a Federal Heritage Building by the Federal Heritage Buildings Review Office (FHBRO)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. located within a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If Yes** to any of the above questions, you need to hire a qualified person(s) to undertake:

- a Cultural Heritage Evaluation Report, if a Statement of Cultural Heritage Value has not previously been prepared or the statement needs to be updated

If a Statement of Cultural Heritage Value has been prepared previously and if alterations or development are proposed, you need to hire a qualified person(s) to undertake:

- a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts

**If No**, continue to Question 4.

## Part B: Screening for Potential Cultural Heritage Value

	Yes	No
4. Does the property (or project area) contain a parcel of land that:		
a. is the subject of a municipal, provincial or federal commemorative or interpretive plaque?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. has or is adjacent to a known burial site and/or cemetery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. is in a Canadian Heritage River watershed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. contains buildings or structures that are 40 or more years old?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Part C: Other Considerations

	Yes	No
5. Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area):		
a. is considered a landmark in the local community or contains any structures or sites that are important in defining the character of the area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. has a special association with a community, person or historical event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. contains or is part of a cultural heritage landscape?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If Yes** to one or more of the above questions (Part B and C), there is potential for cultural heritage resources on the property or within the project area.

You need to hire a qualified person(s) to undertake:

- a Cultural Heritage Evaluation Report (CHER)

If the property is determined to be of cultural heritage value and alterations or development is proposed, you need to hire a qualified person(s) to undertake:

- a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts

**If No** to all of the above questions, there is low potential for built heritage or cultural heritage landscape on the property.

The proponent, property owner and/or approval authority will:

- summarize the conclusion
- add this checklist with the appropriate documentation to the project file

The summary and appropriate documentation may be:

- submitted as part of a report requirement e.g. under the *Environmental Assessment Act*, *Planning Act* processes
- maintained by the property owner, proponent or approval authority