

APPLICATION FOR FARM 911: EMILY PROJECT ACCESS POINT
(Field or Vacant Property)

APPLICANT INFORMATION:

Names of Property Owner(s): _____

Current Mailing Address: _____

Phone: _____ Email: _____

EXISTING ACCESS POINT INFORMATION:

Road Name: _____ Side of Road: North South East West

Lot: _____ Concession: _____ Ward: _____

Reference Plan: _____ Part Number: _____

Property Roll Number: _____

Type: Field Vacant Land Other (specify): _____

Additional Comments: _____

APPLICANT'S CHECKLIST:

- Completed Application for Farm 911: Emily Project Access Point (EPAP)
- Sketch/site plan, including existing entrance location(s) with distance to and in context with the property line(s)
- Application Fee (if required)

APPLICATION CONDITIONS

Submission Requirements: All requests to assign an access point address shall be submitted on the appropriate application forms to the Operational Services Department. Emailing damageprevention@pecounty.on.ca is preferred. One application must be submitted for each address and fees are payable for each access application. Requests shall include:

- i. Completed Application Form
 - ii. A sketch/site plan showing where the existing access to the property is located
 - iii. Application fee **\$60** (cash, debit, cheque or online payment option), which is non-refundable (administrative and material costs)
- Applying for an access point address does not guarantee the application will be approved.

Application Review: Applications will be reviewed by staff for completeness and compliance. The Municipality's review process will not begin until receipt of a complete application package, as described above. Changes to the application by the applicant during the review process will increase the length of the review period.

Application Approval: Applicants will be notified by email and/or phone when their application has been approved. At this time the applicant will be emailed their approved application and may pick up their EPAP sign for installation.

Farm 911: EPAP Address Use: The address assigned to the property shall only be used to reference the location of the property (such as for Emergency Services) and shall not be used as a mailing address for the property.

Installation & Maintenance: The property owner shall be responsible for the installation of the address post and sign provided from the Municipality. The installation guidelines, as shown on in the attachment to this application, shall be followed. The owner may engage a contractor to complete the work. The property owner is responsible to ensure signage remains visible and is maintained. If the sign is damaged the property owner can contact the Municipality for a replacement sign at an additional cost. Remember to contact ontarioonecall.ca

Changes to Access/Entrance: Property owners must apply for an Entrance Permit, and any other permits/approvals required, for any changes to the access in which a Farm 911: EPAP address has been assigned, including physical changes such as material or slope, as well as classification change. An assigned address through the Farm 911: EPAP does not guarantee an approved Entrance Permit for this location, as at the time of the Entrance Permit Application the access/entrance will need to meet the Municipality's current standards.

Classification of Access/Entrance: The assigned address through this permit shall only be used for fields or vacant properties (classified as field entrances), and will not be suitable for residential building applications (a change to the entrance classification would be required through an Entrance Permit Application).

Seasonally Maintained Roads: An address assigned to a property which has frontage on a seasonally maintained road will be recognized by the Municipality as limited access based on the maintenance of the road, and the limitations on access to the property will not change. As per the seasonal limitations for maintenance placed on the road, the access point may not be accessible during those times.

APPLICANT(S) SIGNATURE:

It is hereby acknowledged that having a Farm 911: Emily Project Access Point (EPAP) address assigned to an existing property does not replace an Entrance Permit for future upgrades, improvements, or designation changes (ex. field use to residential use) to the access point. It is hereby acknowledged that the Farm 911: EPAP address assignment does not permit further use of development of the property without the appropriate approvals. It is hereby acknowledged that an address assigned through the Farm 911: EPAP application is to reference location only (ex. for Emergency Services), and shall not be used as a mailing address. The assignment of a Farm 911: EPAP address does not constitute the approval of an entrance from a public highway, nor does it deem the access point safe for use or that it meets the Municipality's entrance standards. The assignment of a Farm 911: EPAP address does not guarantee that the access point is adequate for Emergency Services vehicles and where access is not adequate Emergency Services vehicles may not be able to enter the property. It is hereby acknowledged that the property owner is responsible to maintain and keep the access point in good repair and ensure address signage remains visible and well maintained. Should the sign be damaged, knocked down or removed, the property owner shall contact the Municipality for a replacement sign and/or post at an additional cost. The applicant agrees to abide by the conditions and specifications included in this application, and acknowledge this by their signature below.

Signature of Applicant(s)

Date

FOR OFFICE USE ONLY

Farm 911: Emily Project Access Point (EPAP), Permit Number: _____

Payment Received: _____

Address Number Assigned: _____

Additional Comments: _____

Address Forwarded to County GIS

Municipality's Representative

Date Assigned