



2025 MFIPPA (Access & Correction) (ASR-0004225) Submitted

Due Date: 2026-03-31

Section 1: Identification

Organization Name: The Corporation of Prince Edward County

Organization Type: Municipal Corporation

Is Healthcare Custodian? Yes

Health Information Custodian Type: Long-term care home operator (Long-Term Care Homes Act)

Contact Info

332 Picton Main St
Picton ON K0K 2T0
Canada

 [6134034271](tel:6134034271)

 clerks@pecounty.on.ca

Section 2: Inconsistent Use of Personal Information

Whenever your institution uses or discloses **personal information** in a way that differs from the way the information is normally used or disclosed (**an inconsistent use**), you must attach a record or notice of the inconsistent use to the affected information.

2.1 How many such records did your institution attach, if any?

41

2.2 If your institution:

Received or completed formal written requests for access to records (will continue to section 3)

Section 3: Number of Requests Received and Completed

	Personal Information	General Records
3.1 New Requests received during the reporting year	6	35
3.2 TOTAL NUMBER OF REQUESTS COMPLETED (during the reporting year)	6	35

Section 4: Source of Requests

	Personal Information	General Records
4.1 Individual/Public	5	27
4.2 Individual by Agent	0	3
4.3 Business	0	3
4.4 Academic/Researcher	0	0
4.5 Association/Group	0	1
4.6 Media	0	1
4.7 Government (all levels)	1	0
4.8 Other	0	0

4.9 TOTAL REQUESTS (4.1 to 4.8 = 4.9)

6

35

Section 5: Time to Completion

	Personal Information	General Records
5.1 30 days or less	3	17
5.2 31 – 60 days	2	9
5.3 61 – 90 days	0	5
5.4 91 days or longer	1	4
5.5 TOTAL REQUESTS (5.1 to 5.4 = box 5.5)	6	35

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

1. **NO** notices issued;
2. **BOTH** a Notice of Extension (s.20(1)) and a Notice to Affected Person (s.21(1)) issued;
3. **ONLY** a Notice of Extension (s.20(1)) issued; or
4. **ONLY** a Notice to Affected Person (s.21(1)) issued.

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.

*Add Boxes **6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13**

BOX 6.13 must equal **BOX 3.2**

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	3	18
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	0	2
6.3 TOTAL REQUESTS (6.1 + 6.2 = box 6.3)	3	20

B. Both a Notice of Extension (s.20(1)) and a Notice to Affected Person (s.21(1)) Issued

Personal Information General Records

6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.20(1)) and Notice to Affected Person (s.21(1)).

0

5

6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.20(1)) and the time limit permitted by the Notice to Affected Person (s.21(1)).

0

2

6.6 TOTAL REQUESTS (6.4 + 6.5 = box 6.6)

0

7

C. Only a Notice of Extension (s.20(1)) Issued

Personal Information

General Records

6.7 Number of requests completed within the time limit permitted under the Notice of Extension (s.20(1)).

2

3

6.8 Number of requests completed in excess of the time limit permitted under the Notice of Extension (s.20(1)).

1

5

6.9 TOTAL REQUESTS (6.7 + 6.8 = box 6.9)

3

8

D. Only a Notice to Affected Person (s.21(1)) Issued

	Personal Information	General Records
6.10 Number of requests completed within the time limit permitted under the Notice to Affected Person (s.21(1)).	<input type="text" value="0"/>	<input type="text" value="0"/>
6.11 Number of requests completed in excess of the time limit permitted under the Notice to Affected Person (s.21(1)).	<input type="text" value="0"/>	<input type="text" value="0"/>
6.12 TOTAL REQUESTS (6.10 + 6.11 = box 6.12)	<input type="text" value="0"/>	<input type="text" value="0"/>

E. Total Completed Requests (sections A to D)

	Personal Information	General Records
6.13 TOTAL REQUESTS (boxes 6.3 + 6.6 + 6.9 + 6.12 = box 6.13)	<input type="text" value="6"/>	<input type="text" value="35"/>

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

Waiting for third-party responses
Workload capacity

Section 7: Disposition of Requests

	Personal Information	General Records
7.1 All information disclosed	1	4
7.2 Information disclosed in part	4	16
7.3 No information disclosed	1	9
7.4 No responsive records exist	0	2
7.5 Request withdrawn, abandoned or non-jurisdictional	0	4
7.6 TOTAL REQUESTS (7.1 to 7.5 = Box 7.6)	6	35

Section 8: Exemptions & Exclusions Applied

Personal Information

General Records

8.1 Section 6 – Draft Bylaws, etc.

8.2 Section 7 – Advice or Recommendations

8.3 Section 8 – Law Enforcement¹

8.4 Section 8(3) – Refusal to Confirm or Deny

8.5 Section 8.1 – Civil Remedies Act, 2001

8.6 Section 8.2 – Prohibiting Profiting from Recounting Crimes Act, 2002

8.7 Section 9 – Relations with Other Governments

8.8 Section 10 – Third Party Information

8.9 Section 11 – Economic/Other Interests

8.10 Section 12 – Solicitor-Client Privilege

8.11 Section 13 – Danger to Safety or Health

8.12 Section 14 – Personal Privacy (Third Party) ²	N/A	14
8.13 Section 14(5) – Refusal to Confirm or Deny	0	1
8.14 Section 15 – Information Soon to be Published	0	1
8.15 Section 20.1 – Frivolous or Vexatious	0	1
8.16 Section 38 – Personal Information (Requester)	2	N/A
8.17 Section 52(2) – Act Does Not Apply ³	1	12
8.18 Section 52(3) – Labour Relations & Employment Related Records	0	0
8.19 Section 53 – Other Acts	0	0
8.20 PHIPA s.8(1) applies	1	0
8.21 TOTAL EXEMPTIONS & EXCLUSIONS (8.1 to 8.20 = box 8.21)	6	35

Section 9: Fees

Personal Information

General Records

Total

9.1 Number of REQUESTS where fees other than application fees were collected	-	25	25
9.2.1 Total dollar amount of application fees collected	-	CA\$ 180.00	180
9.2.2 Total dollar amount of additional fees collected	-	CA\$ 2,004.00	2004
9.2.3 Total dollar amount of fees collected (boxes 9.2.1 + 9.2.2 = box 9.2.3)	0	2184	2184
9.3 Total dollar amount of fees waived	CA\$ 0.00	CA\$ 0.00	0

Section 10: Reasons for Additional Fee Collection

	Personal Information	General Records	Total
10.1 Search time	N/A	22	22
10.2 Reproduction	0	3	3
10.3 Preparation	N/A	22	22
10.4 Shipping	N/A	0	0
10.5 Computer costs	0	0	0

10.6 Invoice costs (and others as permitted by regulation)	N/A	<input type="text" value="0"/>	<input type="text" value="0"/>
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10.7 TOTAL (10.1 to 10.6 = box 10.7)	<input type="text" value="0"/>	<input type="text" value="47"/>	<input type="text" value="47"/>
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Section 11: Correction and Statements of Disagreement

Personal Information

11.1 Number of new correction requests received	<input type="text" value="0"/>
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11.2 Correction requests carried forward from the previous year	<input type="text" value="0"/>
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11.3 Correction requests carried over to the next year	<input type="text" value="0"/>
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11.4 TOTAL CORRECTIONS COMPLETED [(11.1 + 11.2) – 11.3 = box 11.4]	<input type="text" value="0"/>
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BOX 11.4 must equal BOX 11.9

Personal Information

11.5 Correction(s) made in whole	<input type="text" value="0"/>
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11.6 Correction(s) made in part

11.7 Correction requests refused

11.8 Correction requests withdrawn by requester

11.9 TOTAL REQUESTS (11.5 to 11.8 = box 11.9)

BOX 11.9 must equal BOX 11.4

Personal Information

11.10 Number of statements of disagreement attached:

Personal Information

11.11 Number of notifications sent:

Attestation *

I confirm that my institution has authorized me to complete and submit its 2025 Annual Statistical Report. This is the institution's official submission for the 2025 reporting period. To the best of my knowledge, the information provided is accurate and complete, and I have the necessary knowledge of our practices to make this confirmation.

Submitted By

Catalina Blumenberg

Submitted On

2026-03-30 10:01 AM



Information and Privacy
Commissioner of Ontario
Commissaire à l'information et à la
protection de la vie privée de l'Ontario

2025 PHIPA (Access & Correction) (ASR-0004224) Submitted

Due Date: 2026-03-31

Section 1: Identification

Organization Name: The Corporation of Prince Edward County

Organization Type: Municipal Corporation

Is Healthcare Custodian? Yes

Health Information Custodian Type: Long-term care home operator (Long-Term Care Homes Act)

Contact Info

332 Picton Main St
Picton ON K0K 2T0
Canada

 [6134034271](tel:6134034271)

 clerks@pecounty.on.ca

Section 2: Uses or Purposes of Personal Health Information

2.1 Provide the number of uses or purposes for which personal health information was disclosed where the use or purpose is not included in the written public statement of information practices under the Personal Health Information Protection Act subsection 16(1).

0

2.2 If your institution or health information custodian:

Received or completed (or carried forward from last year) at least one formal written request for access to rec

Section 3: Number of Requests

3.1 Enter the number of written requests made by individuals (or by the individual's substitute decision-makers) for access to their own personal health information that were received during the reporting year (January to December).

Section 4: Time to Completion

How long did your institution take to respond to all requests for information? Enter the number of requests in the appropriate category.

4.1 1-30 Days

4.2 Over 30 Days with an extension

4.3 Over 30 Days without an extension

4.4 TOTAL REQUESTS COMPLETED (4.1 to 4.3 = box 4.4)

Section 5: Compliance with the PHIPA

In this section, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the two different situations:

A. **NO** Time Extension Notices issued

B. **ISSUED** a Time Extension Notice (subsection 54(4))

A. No Time Extension Notices Issued

5.1 Number of requests completed within the statutory time limit (30 days) where a Time Extension Notice (subsection 54(4)) was NOT issued.

5.2 Number of requests completed in excess of the statutory time limit (30 days) where a Time Extension Notice (subsection 54(4)) was NOT issued.

0

5.3 TOTAL REQUESTS (5.1 + 5.2 = box 5.3)

1

B. Issued a Time Extension Notice (PHIPA subsection 54(4))

5.4 Number of requests completed within the time limit permitted under the Time Extension Notice (subsection 54(4)).

0

5.5 Number of requests completed in excess of the time limit permitted under the Time Extension Notice (subsection 54(4)).

0

5.6 TOTAL REQUESTS (5.4 + 5.5 = box 5.6)

0

C. Total Requests Completed (sections A and B)

5.7 OVERALL TOTAL (boxes 5.3 + 5.6 = 5.7)

1

D. Expedited Access Requests (PHIPA subsection 54(5))

5.8 Number of completed requests from the total reported in box 5.7 that were requests for expedited access and completed within the requested time period.

0

5.9 Number of completed requests from the total reported in box 5.7 that were requests for expedited access and were completed in excess of the requested time period.

0

5.10 TOTAL REQUESTS (5.8 + 5.9 = box 5.10)

0

Section 5(a): Contributing Factors

Please outline any factors that may have contributed to your institution not meeting the 30-day time limit. If you anticipate circumstances that will improve your ability to comply with the PHIPA in the future, please provide details in the space below.

N/A

Section 6: Disposition of Requests

What course of action was taken for each of the requests completed?
Please enter the number of requests into the appropriate category.

6.1 Full access provided

0

6.2 Partial access provided: provisions applied to deny access

0

6.3 Partial access provided: no record exists or cannot be found

0

6.4 Partial access provided: record outside of PHIPA

0

6.5 No access provided: provisions applied to deny access

1

6.6 No access provided: no record exists or cannot be found

0

6.7 No access provided: record outside of PHIPA

0

6.8 Other completed requests, e.g. withdrawn or never proceeded with

0

6.9 Number of requests from box 6.8 that were not pursued following a fee estimate

0

6.10 TOTAL REQUESTS (EXCLUDING 6.9) (6.1 to 6.8 = 6.10)

1

6.11 TOTAL REQUESTS DENIED ACCESS IN WHOLE OR PART WHERE A PROVISION OF PHIPA WAS APPLIED (6.2 + 6.5 = 6.11)

1

Section 7: Reasons Applied to Deny Access

For the total requests where a provision was applied to deny access in full or in part, how many times did you apply each of the following? (Please note that more than one provision may be applied to each request.)

7.1 Section 51(1)(a) – Quality of Care Information

0

7.2 Section 51(1)(b) – Quality Assurance Program (Regulated Health Professions Act, 1991)

0

7.3 Section 51(1)(c) – Raw Data from Psychological Tests

0

7.4 Section 51(d) – Prescribed Research or Laboratory Information

0

7.5 Section 52(1)(a) – Legal Privilege

0

7.6 Section 52(1)(b) – Other Acts or Court Order

0

7.7 Section 52(1)(c) – Proceedings that have not been concluded

0

7.8 Section 52(1)(d) – Inspection, Investigation or Similar Procedure

0

7.9 Section 52(1)(e) – Risk of Harm to or Identification of an Individual

0

7.10 Section 52(1)(f) – MFIPPA subsections 38(a) or (c) or FIPPA subsections 49 (a),(c) or (e) apply

1

7.11 Section 54(6) – Frivolous or Vexatious

0

Section 8: Fees

8.1 Number of requests for access to records of personal health information where fees were collected

0

8.2 Number of requests where fees were waived – in full

1

8.3 Number of requests where fees were waived – in part

8.4 TOTAL NUMBER OF REQUESTS WHERE FEES WERE WAIVED (8.2 + 8.3 = 8.4)

8.5 Total dollar amount of fees collected

CA\$	0.0
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8.6 Total dollar amount of fees waived

CA\$	5.0
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Section 9: Corrections and Statement of Disagreement

9.1 Correction requests received

What course of action was taken when the requests for correction were received?

9.2 Correction(s) made in whole

9.3 Correction(s) made in part

9.4 Correction(s) refused

9.5 Correction(s) withdrawn by requester

9.6 TOTAL REQUESTS COMPLETED (9.2 to 9.5 = box 9.6). Determines the total number of correction requests completed for the reporting year.

9.7 Number of correction requests with statements of disagreement attached where corrections were refused in whole or in part

9.8 Number of times notifications sent

Attestation *

I confirm that my institution has authorized me to complete and submit its 2025 Annual Statistical Report. This is the institution's official submission for the 2025 reporting period. To the best of my knowledge, the information

provided is accurate and complete, and I have the necessary knowledge of our practices to make this confirmation.

Submitted By *

Catalina Blumenberg

Submitted On *

2026-03-30 11:54 AM